

Mrs. Margaret Warren
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4th May 2016.

For attention of Ms. Bridget Skaife,
Ryedale District Council,
Ryedale House,
Malton,
YO17 7HH.

Your ref. BS/LEGAL-14-00012

Dear Ms. Skaife,

Transparency Code for Smaller Authorities
(Transparency Requirements)(England) Regualtions 2015/494

Please find attached copy of the Minutes of Meeting of Birdsall Parish Council held on 21st March 2016 and Agenda for a Meeting to be held on Wednesday, 11th May 2016 for publication on your open data website.

Many thanks.

Yours sincerely,

Margaret Warren

Clerk to Birdsall Parish Council

21st March 2016

A Meeting of Birdsall Parish Council was held on Monday, 21st March 2016 at 6.30 p.m. at the Estate Office, Birdsall.

Present: Lady Middleton (Chairperson); Mr. T. Butterworth; Mrs. R. Farndale; Mrs. J. Sanders; Mrs. S. Sherwood; ~~Mr. B. Stone~~ and Mrs. M. Warren (Clerk).

Apologies: Apology for absence was received from Mr. B. Stone.

Minutes: A minutes silence was held in remembrance of Mr. Colin Audsley who sadly died on the 27th February 2016.

Silence: The Minutes of the last Meeting held on 14th December 2015

Minutes of Last Meeting: Having been circulated to Members were approved and signed as a true record.

Matters: Roads: The Clerk was asked to find out from NYCC

Arising: Highways Department ^① when the potholes on the Mill road will be repaired. ^② report the bad condition of the healden road.

^③ when the speed strip will be put in place. She was also asked to inform them that the "slippery road" sign had not been put up at North Grimston contrary to their letter dated 10th February 2016.

Replacement Councillor: It was agreed to advertise the vacancy due to Mr. Colin Audsley's death and the Clerk was asked to put this into effect.

Future of External Audit: Members received a copy of the Yorkshire Local Councils Associations' Briefing Note and following discussion it was agreed to remain automatically opted-in of the Sector Led Body for External Audit.

Payment Authorisation: The Clerk's fee of £100 plus postages of £18-05 and £8-50 for the cost of the lettering for North Grimston Notice Board were approved and a cheque for £126-55 was signed and given to the Clerk.

There being no further business the Meeting closed at 7.10 p.m.

BIRDSALL PARISH COUNCIL

Meeting to be held at the Estate Office, Birdsall
on Wednesday, 11th May 2016 at 6.30 p.m.

AGENDA

1. Election of Chairperson.
2. Apologies for absence.
3. Minutes of last Meeting held on 21st March 2016.
4. Matters Arising: Roads.
 Speed Restrictions in Birdsall.
5. Consider Risk Management.
6. Approval of Annual Accounts for Audit - Sections 1 and 2 - for year to 31st March 2016 -
for signature by the Chairperson:
 - (a) Section 1 - Annual Governance Statement
 - (b) Section 2 - Accounting Statement
7. Appointment of Internal Auditor - Mr. Robin Holmes.
8. Co-opt a Councillor due to death of Mr. Colin Audsley.
9. Planning Applications for Birdsall House:
 - (a) Internal alterations to second floor bedrooms.
 - (b) Internal alterations to single storey section of North Wing.
10. Any other Business: